

Town of Pine Knoll Shores Board of Commissioners
Regular Monthly Meeting
November 8, 2017
6:00 PM

Call to Order and Pledge of Allegiance

Mayor Jones called the November 8, 2017 First Regular Monthly Meeting of the Pine Knoll Shores Board of Commissioners to order at 6 PM and led the Pledge of Allegiance. Also present for the meeting were Commissioners Clark Edwards, John Brodman, Larry Corsello, Fred Fulcher and Ted Goetzinger; Town Manager Brian Kramer; Assistant Town Manager/ Finance Officer Julie Anderson; Fire Chief Jason Baker; Police Chief Ryan Thompson; Public Works Director Sonny Cunningham; Town Planner Kevin Reed; Town Clerk Sarah Williams; and Town Attorney Melissa Berryman. There were 13 members of the public present.

Approval of the Agenda

The agenda was approved unanimously on a motion by Commissioner Goetzinger with a second by Commissioner Edwards.

Disclosures/Conflicts of Interest

Commissioner Fulcher disclosed that he was on the Board for CCEC so therefore he would not be discussing leaks.

Announcements

Mayor Jones announced that the next Board of Commissioners meeting would be on December 13, Town Hall would be closed in observance of Veterans Day on November 10, America Recycles Day would be on November 15, The Turkey Trot would be on Thanksgiving Day at McNeill Park, The Christmas Flotilla would be on December 9, and the Christmas Parade would be on December 16.

Public Comment

Buz Jenkins, 130 Cypress Dr, on behalf of PIKSCO thanked the Board for the donation of the flag pole.

Jan Corsello, 139 Loblolly Dr, felt that the ballots for the election were misleading.

Mayor Jones addressed the public and the Board and urged everyone to come together.

Presentation(s)

Audit Presentation

Paula Hodges, a partner with Martin Starnes and Associates, thanked the Board for inviting her to the meeting. She informed the Board that the Town received an audit opinion of "Unmodified". She explained that means the Town has a clean audit opinion ending on June 30, 2017. She expressed her thanks to Town Finance Officer Julie Anderson, Town Manager Brian Kramer, and the staff of Pine Knoll Shores for their good record keeping and for the work that they do to prepare for the audit.

Water System Mapping

Chad Davis, with the ECC, gave a presentation on the water line mapping that is being done in Pine Knoll Shores. He thanked Public Works Director Cunningham for all of his help with the project.

Consent Agenda

The consent agenda, consisting of the minutes from the meetings of October 11, 2017, and tax discoveries and releases, was approved unanimously on a motion by Commissioner Brodman with a second by Commissioner Edwards.

Town Manager's Report

Manager Kramer reported that the Town had asked the beach commission that all of Pine Knoll Shores be considered in the design of the beach nourishment project. It is uncertain if the state will contribute. The Town would consider the design project in January of 2018 and the programmatic environmental impact statement should be ready in June 2018. Manager Kramer informed the Board that the Town would be asked to fund 25% of the design project.

Wildlife Action Committee: The Committee had their first meeting on October 25, 2017. The primary emphasis of the group is going to be public education. Ordinances pertaining to trash and cats were discussed.

Utility Billing: CCEC is proposing passing the costs from false alarms to the Town. The Town is reviewing the list of broken pipe alarms to see where they are located and if they can be reconciled. The Town is considering their options. They will speak with the customers responsible for the alarms about getting the pipes fixed and/or consider turning the alarms off (for those homes/areas).

Sidewalk Segment Designs: Manager Kramer will meet with NCDOT to go over the sidewalk plans and have them approved for this fiscal year.

Updates:

Dock Ordinance: The Planning Board has asked that the Town consider a document that says that neighbors agreed for their docks to connect. Attorney Whitford is looking at the language and the proposed ordinance should be ready for the Board at the December meeting.

Crosswalks: The crosswalk lights have come in and will be installed.

Manager Kramer, Assistant Manager Anderson, and Fire Chief Baker are working on an AFG grant. If awarded, it would be for \$1,000,000 towards a new ladder truck.

The water system asset management is being worked on.

Staff Reports

Assistant Town Manager Anderson informed the Board that Town Hall would be closed November 23-24 for Thanksgiving. She said that she and Tax Collector Connie Shelton were working on paying all bills electronically and reducing the number of checks.

Clerk Williams reported that she is working with the State on education for recycling, the watershed reduction plan would most likely start in January of 2018, and Beacon's Reach had expressed an interest in dredging.

Public Works Director Cunningham informed the Board that the knuckle truck had been fixed, NCDOT would be trimming the right-of-way, and he is working on new parameters for the alarms on the water meters.

Planner Reed informed the Board that the iWorq permitting had started. The Town is in the process of providing the vendor with data. The preliminary flood appeal closes on November 13 and the Town filed an appeal on October 27.

Chief Baker informed the Board that the OSHA star awards luncheon would be on November 29. Cherie Berry, the Commissioner for the N.C. Department of Labor will be presenting the award. The Fire Department's Christmas party would be on December 11. The department is waiting for narcotics for the ambulance; it is the last part of the department being fully operational at the paramedic level.

Chief Thompson informed the Board that on December 2 at the Public Safety Building, there would be a veterinarian outreach and vaccine clinic from 10 a.m. -3 p.m. (the 2nd for the Town) and that on December 9, there would be a face behind the badge event from 9 a.m. -11 a.m. He is working with the aquarium on new traffic patterns during their busy season/schedules.

Unfinished Business

2017 Annual Agenda and Commissioner Reports

There was nothing to report.

New Business

Call for Public Hearing: Tree Ordinance

Commissioner Edwards made the motion to call for the public hearing with a second by Commissioner Brodman that passed unanimously.

Funds for ROW Trimming

Mayor Jones suggested that the Town use the unspent storm funds to hire a contractor to clean the brush around Town. Manager Kramer answered that it was the intent this year to have the Public Works Department clean the ROW but that the Town could look into contracting leaving the PWD can to focus on other projects.

Agenda Items for Next Meeting

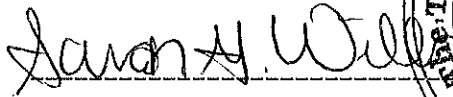
Commissioner Edwards asked that Manager Kramer and Planner Reed develop a proposal to delineate the center of the canal.

Public Comment

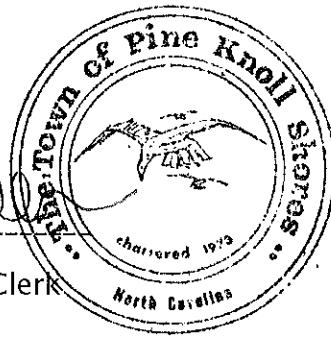
Jan Corsello, 139 Loblolly Dr, would like for residents to be fined for intentionally killing trees that they are not permitted to cut down.

Adjournment

The Board Adjourned on a motion by Commissioner Fulcher with a second by Commissioner Brodman that passed unanimously at 7:30 p.m.



Sarah G. Williams, Town Clerk





Clark Edwards, Mayor Pro Tem