

TOWN OF PINE KNOLL SHORES

Board of Commissioners
Regular Monthly Meeting
August 13, 2025— 6:00PM



AGENDA

- | | | | |
|--------------|--|-----------------------|--------------|
| I. | CALL TO ORDER AND PLEDGE OF ALLEGIANCE | MAYOR BRODMAN | |
| II. | APPROVAL OF THE AGENDA
(Motion to add or delete an item will be entertained prior to approval.) | MAYOR BRODMAN | |
| III. | DISCLOSURES AND CONFLICTS OF INTEREST
In accordance with the State Government Ethics Act, it is the duty of every Board Member to avoid both conflicts of interest and appearances of conflict. | MAYOR BRODMAN | 3 |
| IV. | ANNOUNCEMENTS
a. Sunday, August 17 th Music at the Park at Garner Park 6pm
b. Wednesday, August 20 th Pedestrian Master Plan Meeting 5pm
c. Thursday, August 21 st Joint UDO Sub-Committee/Planning Board Liaison Meeting
d. Friday, August 29 th HOA Summit 5pm
e. Wednesday, September 10 th Board of Commissioners Meeting 6pm | MAYOR BRODMAN | |
| V. | PRESENTATIONS: KAYAK 4 THE WARRIORS CHECK PRESENTATION | MAYOR BRODMAN | |
| VI. | PUBLIC COMMENT
Citizens are allowed to voice Town-related concerns and opinions during this time. Before speaking, each participant must sign in on the speaker roster list at the Clerk's Desk before speaking. Speakers will be heard on a first-come, first-served basis. Each speaker will be given up to three (3) minutes. | MAYOR BRODMAN | |
| VII. | CONSENT AGENDA
a. Board of Commissioners Monthly Meeting Minutes for July 9th
b. Tax Discoveries and Releases
c. Charge To Tax Collector
d. MOU between PKS and Carteret Community College | MAYOR BRODMAN | 4-13 |
| VIII. | UNFINISHED BUSINESS
a. Verizon Wireless Lease Amendment | PLANNER ROCCI | 14-15 |
| IX. | NEW BUSINESS: NO NEW BUSINESS | CHIEF THOMPSON | |
| X. | TOWN MANAGER REPORT | TOWN MANAGER | 16-26 |
| XI. | PUBLIC COMMENT
Citizens are allowed to voice Town-related concerns and opinions during this time. Before speaking, each participant must sign in on the speaker roster list at the Clerk's Desk before speaking. Speakers will be heard on a first-come, first-served basis. Each speaker will be given up to three (3) minutes. | MAYOR BRODMAN | |
| XII. | MAYOR AND COMMISSIONER REPORTS | MAYOR BRODMAN | |

TOWN OF PINE KNOLL SHORES

Board of Commissioners Meeting Agenda (Continued)

XIII.	CLOSED SESSION: NO CLOSED SESSION	MAYOR BRODMAN
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XIV.	ADJOURNMENT	MAYOR BRODMAN
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TOWN OF PINE KNOLL SHORES

Board of Commissioners



Conflicts of Interest

ORIGINATING DEPARTMENT/INDIVIDUAL:

Mayor/John Brodman

TOPIC OF DISCUSSION:

Conflicts of Interest

BRIEF SUMMARY:

The Mayor will call for any Conflicts of Interest, based on the following statement:

“In accordance with the State Government Ethics Act, it is the duty of every Board Member to avoid both conflicts of interest and appearances of conflict. Does any Board Member have a known conflict of interest or appearance of conflict with respect to any matter coming before the Board this evening? If so, please identify the conflict and refrain from any undue participation in the particular matter involved.”

ATTACHMENTS:

N/A

RECOMMENDED ACTION:

If Commissioners have a conflict of interest with any agenda item, they will make it known at this time. If so, the Board will need to vote to allow a Commissioner to recuse himself from voting on a particular matter.

TOWN OF PINE KNOLL SHORES

Board of Commissioners



Consent Agenda

ORIGINATING DEPARTMENT/INDIVIDUAL:

Town Clerk/Missy Shine

TOPIC OF DISCUSSION:

Consent Agenda

BRIEF SUMMARY:

For approval. This month's consent agenda consists of the following items for approval:

- a. Board of Commissioners Monthly Meeting Minutes for July 9th
- b. Tax Discoveries and Releases
- c. Charge to Tax Collector
- d. MOU between PKS and Carteret Community College

ATTACHMENTS:

- a. Board of Commissioners Monthly Meeting Minutes for July 9th
- b. Tax Discoveries and Releases
- c. Charge to Tax Collector
- d. MOU between PKS and Carteret Community College

RECOMMENDED ACTION:

Approve the Consent Agenda

TOWN OF PINE KNOLL SHORES
BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
July 9, 2025— 6:00 p.m.

Call to Order and Pledge of Allegiance

Mayor John Brodman called the July 9, 2025, regular monthly meeting of the Pine Knoll Shores Board of Commissioners to order at 6 PM and led the Pledge of Allegiance. Also, present for the meeting were Commissioners Alicia Durham, Robert Cox, Bill Knecht, DeVan Barbour and John Ferguson; Town Manager Julie Anderson and Town Clerk Missy Shine.

Approval of the Agenda

Commissioner Cox made a motion to approve the agenda as presented with a second from Commissioner Knecht and passed unanimously.

Disclosures and Conflicts of Interest

There were no disclosures and/or conflicts of interest.

Announcements

Mayor Brodman made the following announcements:

- Music in the Park at Garner Park on Sunday, July 20th at 6 pm
- Next Board of Commissioners meeting on Wednesday, August 13th at 6 pm
- Administrative Committee meeting scheduled for July 22nd at 10 am
- Finance Committee meeting on July 23rd at 4:45 pm
- Planning Board regular meeting on Thursday, July 24th at 5 pm, which will include discussion with an outside expert on planning roles

Commissioner Ferguson noted that he would not be present for the August meeting as he would be out of the country.

Public Comment: No Public Comment

Consent Agenda

Mayor Brodman presented the two items on the consent agenda:

- Board of Commissioners Monthly Meeting Minutes for June 11th
- Appointment of Mike Weddle to the Appearance Commission

Commissioner Cox noted a correction needed on page 5 of the minutes, stating that Brandon's last name should be added to clarify that Brandon and Frank Sanchez are two separate individuals.

Commissioner Barbour made a motion to approve the consent agenda as amended with a second from Commissioner Cox and passed unanimously.

Unfinished Business- No Unfinished Business

New Business – No New Business

Town Manager Report

Town Manager Julie Anderson provided the following updates:

1. Fiscal Year 2024-2025 Audit:
 - Interim visit scheduled for Tuesday with Paula
 - Audit inquiry letters were emailed to the entire board in April and again today
 - New GASB 101 standard for compensated absences taking effect with this audit
 - Change in audit report due dates from October 31st to December 31st
 - Likely presentation to the board in November
2. Holiday Weekend Results:
 - Overflow parking requests from various entities
 - Authority given for overflow parking in Lot C, two dirt public beach accesses, and the town hall complex
 - Overall uneventful weekend with few calls
 - Trash issues due to delayed delivery of additional dumpsters
 - One person cited for illegal dumping at the convenience site
3. Public Safety Updates:
 - Mutual aid happening between Atlantic Beach and Pine Knoll Shores
 - Joint training planned between shifts
 - Summer camp from Coral Bay Club visited the firehouse
4. HOA Summit:
 - Potential dates: August 29th (Labor Day weekend), September 5th, or September 12th
 - Topics to discuss include overflow parking and beach renourishment
 - Possible presenters: County Shore Protection Officer Ryan Davenport and County Commissioner Marianne Waldrop
5. Crystal Coast Tourism Development Authority Wayfinding and Gateway Campaign:
 - Collaboration for unified signage along the coast
 - No approval needed from the town
 - Various types of signs presented, including county gateway, town entrance, attraction directional, and mile markers
 - Public beach access signage to be further discussed
6. Cell Tower Negotiations:
 - To be discussed in the upcoming Finance Committee meeting

Public Comment: No Public Comment

Mayor and Commissioners Report

1. Strategic Planning Committee's discussions on EVs (Electric Vehicles):
 - Suggested requesting the Planning Board to consider EV-related issues
 - Topics to consider: hurricane preparedness, charging infrastructure, zoning requirements, inspection requirements
 - Potential adjustments to the UDO
2. Stormwater recognition for volunteers:
 - Discussed options for acknowledging those who cooperated in stormwater projects
 - Suggested waiting until after the Cedar connection project is completed
 - Considered partnering with Coastal Federation for a press event or tour

Mayor Brodman presented the beach nourishment project report:

- Based on February 2025 beach survey
- Outlined sand quantities and costs for each area
- For Pine Knoll Shores: 460,000 cubic yards of sand at \$15.12 per cubic yard, totaling \$6,956,000
- Noted that actual costs may vary and include additional expenses
- Presented a project schedule for 2025-2027

The board discussed the report, clarifying that the presented costs do not include contributions from the county or other potential funding sources.

Adjournment

The Board adjourned on a motion by Commissioner Cox with a second by Commissioner Durham that passed unanimously. The meeting adjourned at 7:10pm.

Missy B. Shine, Town Clerk

Minutes created by Town Clerk Missy Shine with the use of HeyGov ClerkMinutes



AGENDA ITEM COVER MEMO

ORIGINATING DEPARTMENT/INDIVIDUAL:

Finance & Administration Department/Tax Collector Leslie Yarbrough

TOPIC OF DISCUSSION:

Tax Discoveries & Releases for July 2025

BRIEF SUMMARY:

Throughout the year we receive Discoveries & Releases of property taxes authorized by the Carteret County Tax Office that were either late additions, originally billed in the incorrect district, or from an assessment error that the County has now corrected.

PREVIOUS TOWNWIDE VALUATION

TOWNWIDE VALUATIONS STILL
PENDING

NEW TOWNWIDE VALUATION

TOWNWIDE VALUATIONS STILL
PENDING

Prior Year(s) Discoveries

NAME	VALUE	
DUNEWATCH LLC	764,720	No Structure Value Attached by County 2022
DUNEWATCH LLC	764,720	No Structure Value Attached by County 2023
DUNEWATCH LLC	764,720	No Structure Value Attached by County 2024
RODRIGUEZ, RAYMOND	283,289	Taxpayer taxed in wrong district 2024

Prior Year(s) Releases

NAME	VALUE	
NORRIS, MARLENE SHEPHERD	14,200	Previously released pp back on tax scroll 2024

RECOMMENDED ACTION:

Approve Discoveries & Releases with
Consent Agenda



STATE OF NORTH CAROLINA
TOWN OF PINE KNOLL SHORES

**ORDER OF BOARD OF COMMISSIONERS
FOR THE TOWN OF PINE KNOLL SHORES
IN ACCORDANCE WITH N.C.G.S. 105-321
FOR THE COLLECTION OF
2025 TAXES**

TO: LESLIE YARBROUGH
TAX COLLECTOR OF TOWN OF PINE KNOLL SHORES

You are hereby authorized, empowered and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Collector of the Town of Pine Knoll Shores and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the Town of Pine Knoll Shores and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this _____ day of _____ 2025

_____(SEAL)

Mayor of the Town of Pine Knoll Shores

Attest:

Clerk of the Board of Commissioners
Town of Pine Knoll Shores

Town of Pine Knoll Shores
100 Municipal Court, Pine Knoll Shores, NC 28512

TOWN OF PINE KNOLL SHORES

Board of Commissioners



AGENDA ITEM COVER MEMO

ORIGINATING DEPARTMENT/INDIVIDUAL:

Chief Ryan Thompson, Police Department

TOPIC OF DISCUSSION:

MOU with Carteret Community College

BRIEF SUMMARY:

Chief Ryan Thompson and Mayor John Brodman recently attended the Carteret County Control Group meeting at the Emergency Operations Center in Morehead City. During the meeting, which was hosted by Emergency Services Director Stephen Rae, it was emphasized that Carteret County Emergency Services would not assist Bogue Banks municipalities with identifying an off-island evacuation point in the event of a catastrophic hurricane. After the control group meeting, Chief Thompson and Fire/EMS Chief Jerry Bowden met and developed a list of potential off-island locations that could serve this purpose. Carteret Community College was one of the locations discussed.

Chief Thompson and Chief Bowden met with Carteret Community College President Dr. Tracy Mancini and her leadership team a few weeks ago to discuss this proposal. We also discussed the college allowing us to use their space as our continuity of government center in the event one or both of our town buildings are severely damaged. Dr. Mancini expressed great interest in developing this partnership and we agreed to develop a MOU between the town and the college.

The college is off island but close enough that we would be able to have a quick response back to PKS, has plenty of space to park our town vehicles and fire trucks, and has multiple buildings that could temporarily house our first responders and essential personnel. This MOU would only be utilized if we decided to evacuate our first responders from PKS prior to a hurricane making landfall in Carteret County.

The MOU is attached to this memo and has been reviewed and approved by the town's legal counsel.

RECOMMENDED ACTION:

Staff recommends approving the MOU with Carteret Community College.

MEMORANDUM OF UNDERSTANDING

Between the Town of Pine Knoll Shores (the “Town”) and Carteret Community College (“Carteret CC”) Regarding Use of Carteret CC by the Town as an Evacuation and Emergency Operations Site

Purpose

The purpose of this MOU is to establish a cooperative agreement whereby Carteret CC will serve as:

1. The official off-island evacuation site for first responders and essential personnel from the Town in the event of a catastrophic hurricane or similar natural disaster making landfall in Carteret County that requires the Town’s operations to be relocated temporarily to a site off the island; and
2. The designated emergency operations site for the Town should its municipal buildings become uninhabitable or significantly damaged.

Scope

Responsibilities of Carteret Community College

Carteret Community College agrees to:

- Provide space on its campus for temporary sheltering and staging of the Town’s first responders and essential personnel during natural disasters when such operations must be relocated off the island due to mandated evacuations and/or the threat of severe injury, loss of life, or catastrophic damage to Town facilities.
- Allow use of available facilities (e.g., office space, classrooms, restrooms, etc.) by Town personnel for temporary operations if municipal buildings are rendered unusable due to damage. Facilities to be used by the Town would be determined by mutual agreement contingent on the availability and safety of Carteret CC facilities.
- Coordinate with the Town to determine appropriate areas of the campus for use during such events and to ensure operations can be safely conducted with minimal disruption to College operations.

Responsibilities of the Town of Pine Knoll Shores

The Town agrees to:

- Coordinate with Carteret CC in advance of anticipated storms to provide reasonable notice of intended activation of this agreement whenever possible.
- Maintain responsibility for the conduct and supervision of all Town personnel on Carteret CC property.

- Avoid or minimize interference with operations of the Carteret CC.
- Cover and reimburse any direct financial costs incurred by the College resulting from Town use of its facilities, including but not limited to utility usage, custodial services, and facility repairs (if applicable).
- Carry and maintain sufficient liability and workers' compensation insurance to cover Town personnel and indemnify Carteret CC against any claims resulting from Town operations on Carteret CC premises to the extent permitted by law.

Duration and Termination

This MOU will become effective upon the date of the last signature and will remain in effect unless terminated by either party upon thirty (30) days' written notice. Notwithstanding the foregoing, this MOU may not be terminated in any year between May 1 and November 30 except by the mutual written consent of the parties.

This MOU may be amended at any time by mutual written agreement of both parties.

Points of Contact

For the Town of Pine Knoll Shores:

Ryan Thompson, Chief of Police/Assistant Town Manager

Town of Pine Knoll Shores

100 Municipal Circle

Pine Knoll Shores, NC 28512

Phone: 252-247-2474

Email: rthompson@townofpks.com

For Carteret Community College:

Dr. Tracy Mancini, President

Carteret Community College

3505 Arendell Street

Morehead City, NC 28557

Phone: 252-222-6000

Email: Tracyj8205@carteret.edu

Signatures

By signing below, both parties agree to the terms and conditions outlined in this Memorandum of Understanding.

Town of Pine Knoll Shores

By: _____

Name:

Title:

Date:

Carteret Community College

By: _____

Name:

Title:

Date:

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Signature of finance officer

Date: _____

TOWN OF PINE KNOLL SHORES

Board of Commissioners



Verizon Contract Renewal

ORIGINATING DEPARTMENT/INDIVIDUAL:

Planning and Inspections/Charles W. Rocci

Background:

At the July 9th Board of Commissioners meeting, the board reviewed two offers from Verizon to amend the terms of the lease renewal for their equipment on the Roosevelt tower. To call a meeting of the Finance Committee to review these options and present counter-offers to Verizon if their proposed terms were not satisfactory. At the July 23rd Finance Committee meeting, the members came up with three counter offers to send to Verizon for consideration. Those options were the following:

Option 1:

New Rent Amount: \$59,999 per year, commencing on 10/1/2026

New Rent Escalator: Four Percent (4%) every year (next increase on 10/1/2031)

Additional Renewal Terms: 10-year term, with Two (2) additional five (5) year renewal terms.

Early termination clause to pay out the entirety of the term.

Option 2:

New Rent Amount: \$59,999 per year, commencing on 10/1/2026

New Rent Escalator: 3% increase each year.

Additional Renewal Terms: 10-year term, with Two (2) additional five (5) year renewal terms.

Early termination clause to pay out the entirety of the term.

Option 3: Extend the current terms of the lease agreement.

Verizon's Proposal:

Verizon has reviewed our counteroffer and rejected each of our proposals, maintaining that the options they've presented are the only ones they will consider. As a reminder, Option one will hold the rent at \$52,500 for five years, avoiding Verizon's "High Rent Relocate" list and resuming 3% rent escalations after the initial five-year term. This would be a long-term solution for the town, providing a ten-year initial term with two additional five-year renewal periods. Commissioner Knecht raised the point that Verizon is not required to renew for the additional terms, so this should be considered in the decision-making process. The second option is to maintain the current rent of \$62,971 for five years, and at the end of the five years, Verizon will terminate the contract. At the end of this term, Verizon will need to renegotiate a new contract or remove all their equipment from the water tower. Option three is a lump sum \$750,000 payment for a forty-year easement.

TOWN OF PINE KNOLL SHORES

Board of Commissioners



Verizon Contract Renewal

Verizon Option 1

Verizon Option 2

Year	Rent		Year	Rent
2025	62,971		2025	62,971
2026	52,500		2026	62,971
2027	52,500		2027	62,971
2028	52,500		2028	62,971
2029	52,500		2029	62,971
2030	52,500		2030	62,971
2031	54,075		2031	Lease Terminated
2032	55,697		2032	Lease Terminated
2033	57,368		2033	Lease Terminated
2034	59,089		2034	Lease Terminated
2035	60,861		2035	Lease Terminated
Total	612,561		Total	314,855

Based on my research over the past month, advancing 5G technology is making water towers less valuable for cell phone companies than they have in the past. 5G infrastructure will allow these companies to place poles in utility rights of ways and hook onto existing powerlines with 5G poles which look similar to a streetlight. These poles have already been utilized on Carteret Craven Electric Coops grid in Havelock and Emerald Isle. If Verizon was to make this switch, poles in the NCDOT right of way may result in no revenue for the town moving forward. My recommendation for the board would be to consider Commissioner Knecht's point about Verizon's willingness to work with the town long term. If the board believes it is inevitable that Verizon will phase out water tower leases, then choose option two to maximize near term revenue with the potential of establishing a new contract after five years. If the board believes that Verizon is understating their need of the tower, then consider option one for stable long term revenue.

TOWN OF PINE KNOLL SHORES

Board of Commissioners



TOWN MANAGER REPORT

ORIGINATING DEPARTMENT/INDIVIDUAL:

Town Management/Manager Julie Anderson

TREE VIOLATIONS

Notices of Violation were issued to the property owner of the canal front and oceanfront properties where trees were removed outside of the permitted plan. Charlie met with the contractor on site on Tuesday, August 5th to reestablish the plan. I have also notified them of their right to an administrative appeal before the Board of Adjustment. The tree taping protocol was not an issue in this case.

JOINT PLANNING COMMITTEE/UDO SUBCOMMITTEE MEETING

Draft revisions have been made to Articles 7, 11, and 19 of the UDO to address the inconsistencies with stormwater plan requirements and approval procedures. A joint meeting of the UDO subcommittee and the Planning Commissioners will be held on August 21st at 5pm to review these draft changes prior to them being considered by the Planning Board on August 26th.

ADMINISTRATIVE ASSISTANT/PERMIT TECHNICIAN

Kersti Worrell joined the PKS team on Monday, August 4th as the Administrative Assistant/Permit Technician. Kersti comes to us from Streamline Developers where she managed day-to-day logistics and supported project coordination. Prior to that, she worked at Emerald Isle Realty as an Administrative Assistant, gaining valuable front-line experience. Both roles strengthened her skills in permitting, inspections, and customer service, making her a strong asset to our team.

COUNCIL ON SUCCESSFUL AGING SURVEY

We are working with Cindy Scherschling on a community survey mailing. A postcard will be mailed through direct mail to PKS mailboxes announcing the initiative and providing a link to the online survey around the middle of the month. Shortly thereafter, an email will be sent to HOA Presidents asking them to spread the word on the survey. This will also be mentioned at the HOA Summit on August 29th. The tentative deadline for submission of the survey responses is mid-September. Paper copies of the survey will be available at Town Hall as well.

CANDIDATES FORUM

The League of Women Voters of Carteret County is organizing a Candidates Forum for the five PKS Commissioner Candidates on Tuesday, October 14, 2025 from 6-7:30pm. These LWV forums have been hugely successful in the past. They provide a nonpartisan public platform where voters can compare candidates' positions directly on key community issues and gain the information they need to cast informed votes—all while encouraging civic engagement and transparency.

TOWN OF PINE KNOLL SHORES

Board of Commissioners



DEPARTMENT ACTIVITY FOR THE MONTH OF August 2025

ORIGINATING DEPARTMENT/INDIVIDUAL:

Public Services Director/Water ORC Sonny Cunningham

DEPARTMENT TRAINING and ACTIVITIES:

- Exercising valves for the annual water valve exercise program .
- Flushing hydrants for our flushing program.

WATER TAPS:

There were two new water taps added in July 2025.

ITEMS WE WORKED ON THIS MONTH:

- The Town of Pine Knoll Shores Water Department Well #1 electrical circuit from the 100 breaker to the well head had to be replaced. Powerhouse replaced the circuit the same day called on by the emergency. The Well #1 is now fully functional.
- The Town of Pine Knoll Shores Water Department Well #4 electrical circuit and transformers had to be replaced by CCEMC free of charge. The existing Well #4 electrical circuit was unable to supply clean power to the Well #4. The Well #4 is now fully functional.
- The Public Service Department has been steadily moving the Public Service Department items into the new building.
- The Public Services Department is still working on the Iron Steamer Beach Access walkway. Installing new tread boards, looking a lot better.
- The New Roosevelt Reserve water system is being installed and all work is being installed using all of the specifications of the existing water system. Installation should be completed by next week. Then pressure test, bacteria samples and final inspection to finish it out. Afterwards the Town will take over ownership and responsibility of the new water infrastructure.

IN THE NEXT MONTH WE HAVE COMING UP:

TOWN OF PINE KNOLL SHORES

Board of Commissioners



DEPARTMENT ACTIVITY FOR THE MONTH OF August 2025

- Going to repair Hurricane Ramp at Knollwood Drive Beach Access B utilizing Public Service Department employees. This should save the Town about \$5000. The boards are broken in the middle section of the Hurricane Ramp.
- The Town's Well #2 will have the generator replaced this month by Powerhouse Electric.
- The Town's employees will take their mosquito operator test this month.
- The Town's Mosquito machine will have its calibration completed this month.
- I am getting a quote for Ocean Grove Beacons Reach to install individual water meters instead of the bulk water meters that they have now. This will be better for Beacons Reach and the Town for accountability. The smaller water meters will record water with more sensitive equipment. Beacons Reach will pay for this change said Grady Fulcher for Beacons Reach. There are 83 condo units involved with this change. I have already did this type of change with The Breakers A, B and C buildings 20 years ago.

TOWN OF PINE KNOLL SHORES

Board of Commissioners



DEPARTMENT ACTIVITY FOR THE MONTH OF JULY

ORIGINATING DEPARTMENT/INDIVIDUAL:

Police Department/Chief Ryan Thompson

DEPARTMENT TRAINING:

Captain Eric Tellefsen: Responding to Traffic Incidents, 4 hours

Officer II Jordan Hatfield: Taser Training, 8 hours

Sgt. Ryan Benway: Special Response Team Training, 12 hours

Sgt. Dakota Weathers was selected to attend Standardized Field Sobriety Testing Instructor School. Approximately 100 people applied and only 12 were accepted to attend. The travel expenses, including hotel and food expenses, were paid for by NC DHHS. Sgt. Weathers attended and passed a 40-hour course and has six months to complete the required instruction hours to finalize his instructor's certification.



COMMUNITY EVENTS/PARTICIPATION:

Our Police Department participated in the annual post-July 4th beach cleanup with the North Carolina Aquarium and PARC.

Officers issued approximately 67 ice cream tickets in the month of July.

Chief Ryan Thompson attended the monthly Carteret County Law Enforcement Chief's meeting.

TOWN OF PINE KNOLL SHORES

Board of Commissioners



DEPARTMENT ACTIVITY FOR THE MONTH OF JULY

Chief Ryan Thompson attended the Carteret County Control Group meeting with Mayor John Brodman.

Lt. Kenny Castro attended a Multi-Disciplinary Team meeting at Carteret County Department of Social Services.

Sgt. Dakota Weathers attended and assisted with a check point in Beaufort.

Lt. Brian Rogers (retired) was nominated for and received The Old North State Award from Governor Josh Stein. Chief Thompson presented the award to Lt. Rogers at the Brunswick County Sheriff's Office, where Lt. Rogers was teaching for the North Carolina Justice Academy.



CALLS OF NOTE:

Officers responded to a residence for a verbal domestic disturbance.

Officers responded to a motor vehicle collision where an Uber driver thought a private sidewalk was a continuation of the road and drove the vehicle into a heavily wooded area.

Officers responded to numerous firework calls on and around July 4th.

Officers responded to a motor vehicle collision in the parking lot of a local hotel.

Officers responded to a local residence for a vandalism report. It is assumed that juveniles are responsible for egging the victim's house.

TOWN OF PINE KNOLL SHORES

Board of Commissioners



DEPARTMENT ACTIVITY FOR THE MONTH OF JULY

Officers responded to NC Highway 58/Murex Drive for a motor vehicle collision. Both vehicles were not drivable and had to be towed from the roadway.

Officers assisted PKS Fire/EMS with a locked vehicle with a child inside in the parking lot of the Aquarium.

Officers assisted AB with attempting to locate an elderly male that was missing on the beach. The male subject was located and was okay.

Officers responded to NC Highway 58/Coral Shores for a motor vehicle collision.

Officers received a call for a missing elderly individual with dementia. Officers were able to quickly locate the individual and get them safely home.

Officers responded to a local hotel for a disturbance that was found to be verbal only.

Officers responded to a motor vehicle collision involving a motorcycle. The motorcyclist was transported to the hospital for evaluation.

Officers responded to Atlantic Beach to assist ABPD for a call involving an individual having a mental health crisis that was armed with a knife.

Officers investigated a dog attack that involved a neighbor's dog attacking the victim's dog. The dog received medical care and the owner of the other dog was given a citation. The dog that attacked the other dog had up-to-date vaccinations and the owner of the dog agreed to cover all of the medical expenses.

Officers received a call about an impaired female that was about to drive her vehicle from the Iron Steamer. Officers confirmed the female was impaired and gave her a ride home.

Sgt. Ryan Benway, who is on the Carteret County Special Response Team, responded to an incident in Beaufort with an armed individual that was shooting a rifle and endangering their neighbors. The individual barricaded himself in the home with his rifle and eventually surrendered without incident and was taken into custody.

Officers responded to a residence for an ongoing dispute with a neighbor. Officers spoke with the other party involved and solved the issue for the night.

Officers responded to a local hotel for a verbal domestic disturbance.

Officers stopped a vehicle for a traffic offense and found the underage individual impaired. The individual was arrested and charged with driving while impaired and numerous other traffic offenses.

Officers responded to a local hotel where an individual was alleged to have walked out on their bar tab, stolen drinks from other guests, and assaulted two staff members. The individual barricaded herself in a room in the hotel and officers received permission from the hotel manager to force the door of the hotel open. Officers did, and were able to take the individual into custody.

TOWN OF PINE KNOLL SHORES

Board of Commissioners



DEPARTMENT ACTIVITY FOR THE MONTH OF JULY

Officers responded to a residence for a report of a break-in. This case is still under investigation.

Lt. Kenny Castro recently charged a juvenile for breaking into three vehicles, using the credit cards that he found inside the vehicles for thousands of dollars of online purchases, and for the theft of a firearm. Lt. Castro was also able to recover the stolen firearm. Lt. Castro received a Letter of Commendation for his work on this case.



Loblolly Speed Study

Chief Thompson received a complaint from a resident about speeding vehicles on Loblolly creating a potentially dangerous situation for the individuals and families that live in the area. Sgt. Dakota Weathers set up the department's speed capturing/measuring sign to collect data to make an enforcement plan.

The sign was placed on Loblolly for a period of seven days, ranging from June 25 to July 1. During that time, the sign measured 1,832 vehicles. The average speed of the vehicles that were measured was 13.12 mph. Officers set up an enforcement plan where officers would actively enforce speeding statutes on Loblolly during the peak travel hours. This occurred for several weeks with no vehicles being observed exceeding the posted speed limit on Loblolly. Sgt. Weathers communicated with the resident that filed the complaint and informed him of the data collected from the sign and the enforcement strategy. Over four weeks later, no further complaints had been received about speeding on Loblolly.



**Pine Knoll Shores Police Department
2025 Monthly Report**

	January	February	March	April	May	June	July	YTD	Previous YTD
Arrests	0	0	3	6	4	2	2	17	18
911 Hang Up	12	6	21	24	29	61	50	203	198
Alarm Activation	9	2	7	10	11	11	9	59	56
Animal Calls	9	3	5	14	7	12	15	65	36
Larceny	0	0	0	0	0	2	0	2	5
Damage to Property	0	1	0	1	1	0	1	4	1
Breaking or Entering	0	0	0	0	0	2	1	3	0
Disturbance	3	9	13	8	10	12	11	66	89
Assist Fire/EMS	14	24	30	24	32	31	35	190	157
Motor Vehicle Collision	1	0	1	6	1	2	5	16	14
Assist Other Agency	2	2	7	9	5	6	4	35	59
Traffic Stops	59	150	117	173	180	194	131	1004	775
Citations Issued	7	49	33	38	68	68	27	290	160
Beach Patrols	12	20	35	71	84	91	81	394	381
Business Checks	401	428	474	510	487	512	479	3291	3192
Foot Patrols	412	618	678	701	685	705	623	4422	3652
Residence Checks	72	102	89	71	51	57	34	476	558
Training Hours	151	125	126	512	28	64	64	1070	1179

Citation Charges

	January	February	March	April	May	June	July	YTD	Previous YTD
Speeding	5	24	16	21	40	43	12	161	98
Stop Sign/Stop Light	0	3	0	0	1	0	0	4	8
Registration/Inspection	1	7	10	12	14	12	4	60	26
License Revoked/Expire	1	7	2	2	12	9	5	38	24
Other Traffic Violation	1	21	9	13	20	27	14	105	41
Drug Violations	0	0	0	0	0	0	0	0	1
Alcohol Violation	0	0	2	4	0	0	1	7	9
Other Criminal Offense	0	0	0	1	0	0	0	1	2

TOWN OF PINE KNOLL SHORES

Board of Commissioners



DEPARTMENT ACTIVITY FOR THE MONTH OF FEBRUARY

ORIGINATING DEPARTMENT/INDIVIDUAL:

Fire Department/Chief Jerry Bowden

DEPARTMENT TRAINING and ACTIVITIES:

The month of July was a productive and engaging period for the Pine Knoll Shores Fire Department. Our team took part in a regional public education event in Swansboro, NC, focused on kindergarten-aged children. The event brought together multiple fire departments and welcomed 37 enthusiastic participants, ages 5 to 7. It was a great opportunity to foster early safety education and strengthen inter-agency collaboration.

All department personnel have completed the most recent protocol updates provided by Carteret County Medical Director, Dr. Mike Lowry, ensuring our staff remains aligned with current medical standards and best practices.

We are pleased to report that the new station alerting system has been successfully installed. While still early, we are already seeing small but positive improvements in our response times. Additionally, we are in the process of transitioning to a new records management system, *First Due*, with an anticipated go-live date of September 15th. This upgrade will significantly streamline operations and improve data management across the department.

Looking ahead, our training focus for August will be on fire attack strategies for commercial occupancies. We are also preparing for an upcoming capital project involving the replacement of the station's bay doors

COMMUNITY EVENTS/PARTICIPATION:

UPCOMING COMMUNITY EVENTS/PARTICIPATION:

Birdies at the beach Golf Tournament September 12th

NOTE:



**PINE KNOLL SHORES FIRE/EMS
2025 MONTHLY RUN REPORT**

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
FIRE		1	2	3	2	2	2	1	0	0				13
EMS/RESCUE		17	19	20	16	22	41	33	0	0				168
FALSE ALARM		4	6	9	0	3	6	12	0	0				40
SERVICE CALL		3	2	3	2	1	3	5	0	0				19
GOOD INTENT CALL		1	4	0	2	0	0	0	0	0				7
SPECIAL INCIDENT TYPE		0	0	0	0	0	0	0	0	0				0
HAZARDOUS COND		0	0	0	0	0	0	1	0	0				1
OVERPRESSURE RUPTURE		0	0	0	0	0	0	0	0	0				0
SEVERE WEATHER		0	0	0	0	0	0	0	0	0				0
														248

Training Hours

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
TRAINING		161	185	265	315	251	276	182						1635

TOWN OF PINE KNOLL SHORES

Board of Commissioners



Department Activity for the Month of August 2025

ORIGINATING DEPARTMENT/INDIVIDUAL:

Planning and Inspections/Charles W. Rocci

PLANNING TOPICS:

- I have submitted the required materials for the 2025 FEMA CRS Cycle submission. I am waiting to hear back on the elevation certificates for properties developed within the Special Flood Hazard Area over the last year. Our objective is to maintain a class six community rating.
- The Pedestrian Planning Subcommittee has finalized August 20th at 5:00pm in the Town Hall Board Room as the date for the pedestrian planning workshop to be included in the revision to the town's pedestrian master plan. This event has been noticed in the August Shoreline, Town Facebook, and email postings.
- Kersti and I are working together to implement a new online permitting portal through iWorq, allowing residents and contractors to easily submit and request inspections for trade permits.
- I am working through revisions to Articles 7, 11, and 19 of the Pine Knoll Shores Development Ordinance to remove redundancies both within and between articles.
- Water line installation is nearly complete for the Roosevelt Reserve Subdivision. The owner will potentially seek a final plat approval by the September Board of Commissioners meeting.
- I am Working with Pullman Landscaping and the Town of Morehead City to schedule cleaning of Acorn Court Stormwater system.
- Sonny Cunningham and I are working with Pine Knoll Association to implement a stormwater solution to maintain the Hall Haven bulkhead.

BUILDING INSPECTOR REPORT JULY 2025:

18 Building Permits	\$ 1,885,403
9 Electrical Permits	\$ 57,000
28 Mechanical Permits	\$ 346,932
0 Plumbing Permit	\$0
30 Tree Removal Permits	\$0
85 Total Permits	\$2,289,335

Jim Taylor performed 147 Inspections.